

**The Following is an Informational Notice from the  
Division of Disability & Rehabilitative Services**

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Please read the message below for a reply-to e-mail address**

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**TO:** All Providers of RHS Waiver Services/Day Services  
and other interested parties  
**FROM:** Andrew Ranck, DDRS Director of Initiatives  
**DATE:** December 2, 2008  
**RE:** **DDRS to Host Two OASIS Invoicing Tool Webinars on December 10, 2008**

To demonstrate the use of the mandatory RHS invoicing tool for Objective Assessment System for Individual Support (OASIS), the Division of Disability and Rehabilitative Services (DDRS) Bureau of Developmental Disabilities Services (BDDS) will host two web-based trainings on Wednesday, December 10, 2008. Both sessions will be identical; participants only need to register for one of the two sessions offered.

Because the use of the Invoicing Tool is required for statewide Residential Habilitation Services (RHS) Billing beginning January 1, 2009, it is highly recommended that all RHS waiver providers, and other interested parties, join us for one of the live online demonstrations. We have allotted two (2) hours for each training session to allow for submitted questions to be answered at the end.

**\*\*Advance Registration is Required to Participate\*\***

**10:00 AM Registration:** <https://www1.gotomeeting.com/register/530461663>

**2:00 PM Registration:** <https://www1.gotomeeting.com/register/717711297>

At the time of registration, you will be asked for your name, E-mail address and organization. Once you have provided this information, you will be redirected to an instruction page with log-in and phone-in details.

During the presentation you will be able to ask questions via a chat screen only. Submitted questions will be answered at the end of the demonstration. The demonstration, as well as applicable questions and answers, will be posted online for future review for those unable to attend the live event.

If you have any questions prior to this web conference, please feel free to contact us at [OASIS-ICAPhelp@fssa.in.gov](mailto:OASIS-ICAPhelp@fssa.in.gov) or by calling 1-888-527-0008.

Thank You.

**Reference #: OA20081102**